



CATHEDRAL SCHOOL

LLANDAFF ◊ CARDIFF

7th August 2013

Dear Parents,

We regularly receive a number of enquiries in relation to childcare vouchers, a tax efficient scheme run by employers.

Therefore, I thought it appropriate that I write to you at this time to clarify what childcare vouchers can be used for at The Cathedral School.

Childcare Vouchers can be used to pay your child's costs I respect to;

- Nursery fees (up to the age of 4)
- After school care (Nursery-Year 6) and co-curricular activities (up to the age of 16), where the activity school run and for which a charge is made.

Unfortunately, childcare vouchers cannot be used to pay for:

- Any co-curricular activity paid for by external agencies (chess/squash/skiing /horse-riding etc.) these are not exhaustible as activities change termly but they are recognised in the termly letters from deputy heads regarding payment of them.
- Speech & Drama incl. Lamda examinations
- Learning Support
- Music tuition/Instrument hire and Examinations
- School Minibus service
- Futurewise scheme
- Late Collection
- Late fee surcharge
- Bank charges

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The Cathedral School (Llandaff) Ltd
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Company No. 5091977
Charity No. 1103522

As school fee (termly) are payable on the first day of term, if you wish to pay a full year of Nursery School fees with childcare vouchers, you will need to commence the scheme in advance of your child starting nursery.

Please note that it is the responsibility of the parent to calculate the amount of vouchers required through the school term to meet the costs related to the above. We are unable to accept vouchers to a value in excess of the appropriate fees on your school invoice and an overpayment using vouchers, cannot be refunded with cash, or credited to fees above nursery. Credit of vouchers can be used up to the age of 16 against the costs as above

If you have any further questions in respect of the above, please contact the Finance Office.

Yours faithfully



Robert Leek
Bursar